



NORTHERN ONTARIO JOINT APPRENTICESHIP COUNCIL

Application for an Electrical Apprentice

In Co-operation with:

Electrical Contractors Association of Northern Ontario

International Brotherhood of Electrical Workers, Local 1687

Ministry of Labour, Training, and Skills Development



Northern Ontario Joint Apprenticeship Council (NOJAC)

NOJAC independently is responsible for the recruitment and administration of Electrical Apprentices (Construction and Maintenance) for the Electrical Contractors Association Northern Ontario and International Brotherhood of Electrical Workers Local 1687 for northeastern Ontario (area covered by Sudbury, Sault Ste Marie, Timmins and North Bay).

Applying to NOJAC

The following documents make up an application package. Only complete packages will be reviewed by NOJAC for eligibility. Each package must contain:

- Completed NOJAC Application Form (pages 4, 5 and 6)
- Photocopies of High School Transcript* and Diploma, or equivalent
- Photocopies of Post Secondary Transcript and Diploma – if applicable
- Current Resume
- Photocopy of existing Contract of Apprenticeship / Training Agreement - if applicable
- Three References, including name, position and contact information
- Any additional information applicable to this application

Original transcripts and/or diplomas will not be returned.

*** Educational Requirements**

Applicants must submit a photocopy of their high school transcript to confirm they have completed the following:

- Grade 12 English or French
- Grade 12 Mathematics
- Grade 11 or 12 Science (Physics, Chemistry, Biology or other) and/or Trade Course(s)
- Graduated from High School

NOJAC's minimum educational requirements for application exceed the current minimum Ontario requirement dictated by legislation.

Application packages are to be submitted either paper clipped or stapled together and should not be submitted within any type of report cover (plastic covers etc.).

Application packages are to be sent by:



Regular Mail: **Northern Ontario Joint Apprenticeship Council**
Times Square, 1760 Regent Street South
Sudbury ON P3E 3Z8

Telephone: 705-674-1361
Fax: 705-522-1502
Email: nojac@morcominc.com

Information received within an application package, will remain confidential, and only used by NOJAC in the Application Review Process.

NOJAC replies to complete application packages by regular mail. Applicants are responsible for notifying NOJAC of any changes to their contact information (i.e. address, telephone number, etc.). NOJAC is not responsible for documents sent to incorrect addresses on file.

Deadline for submission: November 30, 5:00 pm.

NOJAC General Knowledge Test

Applicants that submit complete application packages, received by the deadline of November 30, 5:00 pm, that meet or exceed NOJAC's educational requirements* will be sent a Letter of Invitation, by regular mail, to write the **NOJAC General Knowledge Test** (Test). The results of the Test determine those applicants that proceed in the application process.

Only invited applicants, who have returned a copy of their Letter of Invitation SIGNED to confirm their attendance no later than December 31, 5:00 pm, will be allowed into the test area to write that year's Test.

NOTES Copies of Letters of Invitation signed to confirm attendance received after December 31 will not be accepted, the applicant will be notified as such, and the applicant will not be allowed to write that year's Test.

For those applicants reapplying, full original applications and documents are required every year you apply, as previous application packages are NOT retained.

For those applicants reapplying, Test results from previous year(s) are NOT retained and do not influence current Test results or standings.

NOJAC strongly recommends that applicants contact NOJAC to confirm that any documents sent to NOJAC have been received.



Northern Ontario Joint Apprenticeship Council APPLICATION FORM

Name _____

Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone #: Home: _____ Mobile: _____

E-Mail Address: _____
(please print legibly)

Do you have a valid driver's license: YES _____ NO _____ Grade _____

1) Are you or have you ever been a Registered Apprentice in any trade? Yes _____ No _____

If yes, complete the following:

Trade: _____ Country or Province: _____

Total Hours of Apprenticeship Contract: _____

Contract Hours Completed to Date: _____

Please provide a photocopy of your current Contract of Apprenticeship/Training Agreement.

2) What experience have you had with the Electrical Trade ...

a) at school?

b) at home?

c) at work?

3) How did you hear about the NOJAC Apprenticeship Program?

4) Why would you like to become an electrical apprentice?

5) Education Completed

High School

GED or Home School Equivalence

College / University Program: _____

Other _____

6) Record of Employment

Please identify any Employment listed on your resume that is in or related to the electrical trade.

Company Name	Type of work
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Date: _____

Signature: _____

Submit complete application packages by November 30, 5:00 pm to:



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